



**NEW GENERATION  
RECRUITMENT.  
LATEST JOBS  
IN SRI LANKA.**

 **latestjobs.lk**

 **latestjobs.lk**

**MANPOWER RECRUITMENT + EXECUTIVE SEARCH +  
HR CONSULTANCY + JOB MARKETING**



## MESSAGE FROM THE GROUP PRESIDENT

It is with great pleasure, we welcome you aboard to LatestJobs.lk. We are pleased with confidence and support extended to us by the esteemed corporates who we serve. With the proven records of business excellence we are unparalleled in the fields of manpower recruitment, executive search, human resources consultancy and job marketing. We pledge to continue our impeccable service at all times. Our strength lies in: “Our leadership & family, while learning from the past, preparing for the future and performing the best at present.” Our family is a great team of experienced, young, vibrant and highly professional individuals.

Join hands with the true industry leader and let this long-lasting journey begin and experience the difference of what sets us unique.

**Israth Ismail**  
Group President  
Bountylab International Holdings



WORLD CLASS SERVICE  
FROM THE HEART

# ABOUT US

LatestJobs.lk is a brand of “Knowledge Force International”, a subsidiary of “Bountylab International Holdings” which engages in providing world class business solutions and support services, counting experience over a decade in handling such assignments at international and regional level for both the private and public sectors.

LatestJobs.lk - Sri Lanka's leading local manpower recruitment agency and online job portal, crafted with the latest technology and experience to serve corporates, local agencies & job seekers in a fast, safe, reliable and responsible manner.

As the name explicitly implies, LatestJobs.lk, helps job seekers to achieve their career objectives by empowering them with a vast set of online tools to find the best available latest job opportunities in Sri Lanka and foreign countries. LatestJobs.lk provides local corporates, governmental, non-governmental, other local job agencies and foreign employment agencies with highly advanced online recruitment and job advertising opportunities to find the best talents in Sri Lanka.

We have been recognized as the most comprehensive recruitment solution provider and job marketing platform mainly comprise of new generation recruitment, executive search and job advertising.

# WHY CHOOSE US?

- Our leadership & management
- Expertise to work with multi sectors
- Our Family - Qualified, experienced and professional team
- Quality, speed & guaranteed results
- Our service from the heart and client service and satisfaction is our goal
- Tailor made fully streamlined recruitment management system
- Experience over a decade and handling large scale of job orders
- Close relationship with local authorities, training canter & institutions
- Ever growing unparalleled job bank in Sri Lanka
- Convenient to meet - Fully integrated corporate office in Colombo 03
- Island wide network to meet all your recruitment needs
- Member of Sri Lanka's #01 manpower recruitment group
- Subsidiary of leading international digital conglomerate
- #1 Social media recruiter in Sri Lanka
- Flexible & affordable solutions
- Other value added services and support



# PROFITABLE SOLUTIONS TO ENHANCING GROWTH OPPORTUNITIES



# OUR PRESTIGIOUS CLIENTS



**SIEMENS**



# INDUSTRIES WE EXPERTISE

MANUFACTURING

BANKING

INSURANCE

TRANSPORT & LOGISTICS

HOSPITALITY

REAL ESTATE & PROPERTY

EDUCATION

MEDIA

HEALTHCARE

ACCOUNTING & FINANCE

CONSTRUCTION

CALL CENTER / BPO

GOVERNMENTAL & NGO

GENERAL TRADING

TRAVEL & TOURS

TELECOMMUNICATION

TECHNOLOGY

ENGINEERING

FMCG

PACKAGING & PRINTING



# CATEGORIES WE SERVE

Accountants & Finance  
(55)

Advertising / Media /  
Communication (17)

Agriculture / Dairy /  
Environment (6)

Airline / Marine / Ticketing  
(5)

Apparel / Clothing /  
Merchandising (3)

Banking / Leasing /  
Insurance / Stock  
Brokering (11)

Beauty / Cosmetics /  
Fashion Designing (2)

Call Center / BPO / KPO  
(2)

Construction / Architect  
/Quantity Surveying (33)

Corporate Management /  
Analyst (28)

Customer Relations/  
Public Relations (5)

Eng-Mech/Auto/Elec (23)

Government and Public  
Administration (19)

Healthcare / Nursing (14)

Hospitality/Tourism (30)

Hotel/Restaurant (34)

HR/Training (22)

Imports & Exports (2)

IT – Computer Operators  
/ Graphics (11)

IT – Software / Network /  
Systems / Telecom (19)

Logistics / Warehouse /  
Transport (21)

Management  
Trainee/Internships (5)

Manufacturing /  
Operations (22)

Marketing & Sales /  
Branding (49)

NGO and Non Profit  
Organizations (4)

Office Admin / Secretary /  
Receptionist (18)

QA /QC / Supervisory /  
Technical (23)

Sports / Recreation /  
Fitness (1)

Supervision/Quality  
Control (1)

Teaching / Academic /  
Research / Library (23)

# DIRECT RECRUITMENT

Looking for great people or extra ordinary talents to join your organization?

In the game of business, every organization seeks to recruit the best talents. However, it's a very little that succeed in finding such with some great attitudes. We at LatestJobs.lk open our direct recruitment service to all corporates, private, government, non-governmental and public sectors seeking to acquire such talents. Through our ever growing candidate's database, we will find the perfect candidates shortlisted with the right qualification and experience to your organization without the hassle of advertising, shortlisting, lining up candidates, hours of interviewing etc. Whether it's in terms of a permanent, temporary or even voluntary positions, we specialize in providing the service to cater and fulfil your requirements.



OUR RECRUITMENT CONSULTANTS  
ARE FULLY AWARE OF YOUR BUSINESS  
AND BRIEFED ON YOUR REQUIREMENTS



# EXECUTIVE SEARCH & HEADHUNTING

Identifying and attracting to acquire the most suitable top talents for high end positions in an organization at a given time is never an easy task, especially when positions that are confidential or need immediate recruitment without listing it publicly or any other form of advertising. Most of the organizations do not have enough time to go through this process or have direct access to the expected executive network directly as it consumes a lot of time.

It is our day to day job and our team has the skills, tools, resources and biggest executive network connections in Sri Lanka to meet the potential candidates in person and convince your offers available for them to participate in your recruitment process.

If your company has its eyes set on 'the best', then we are assured with quality services developed around our clients backed by a dedicated team of experts working around the clock. Provide us your executive search and headhunting requirements to be fulfilled and we will take care the rest starting from the evaluation and research on the industry to the background checks and final profiling and lasting results.

A close-up photograph of two business professionals in dark blue suits. One person is holding a black tablet, and the other is pointing at the screen with their right index finger. The background is softly blurred, suggesting an office or meeting environment.

YOUR BUSINESS PARTNER IN  
MANPOWER RECRUITMENT &  
HR SOLUTIONS

# JOB MARKETING SOLUTION

We will help you simplify your tasks, focus on your goals, and achieve results. That's because we're a leading manpower recruitment solution provider who brings the best employers, agencies and employees in Sri Lanka together.

Serving as the link between your organization and the attracting candidates, we provide a platform which facilitates the advertising of latest job vacancies. Displaying the right advertisement at the right place will not only attract the potential skills but would also make the recruitment much faster.

Whether it's for local or overseas vacancies, we facilitate the virtual hunt for qualified employees at the comfort of your fingertips. For more details, please feel free to contact us.





- Online advertising portal only focused at the latest job opportunities at concessionary rates with attractive features such as unlimited job posts, featured options such as “Top Jobs”, “Featured Jobs”, “City / Country wise Jobs”, “Latest Job Orders”, Featured Agencies, Featured Employers, Direct CV Delivery, Employer Micro Websites, Multiple user logins, Social Media Post, News Paper Post and many more.
- The support of qualified and experienced results delivery team, competent to assist your organization in your end-to-end recruitment process.
- A true service from the heart. Highly committed towards confidentiality, professionalism, integrity and ethical conduct.

REDUCE THE RECRUITMENT  
COST, ENERGY & TIME





# HR CONSULTING

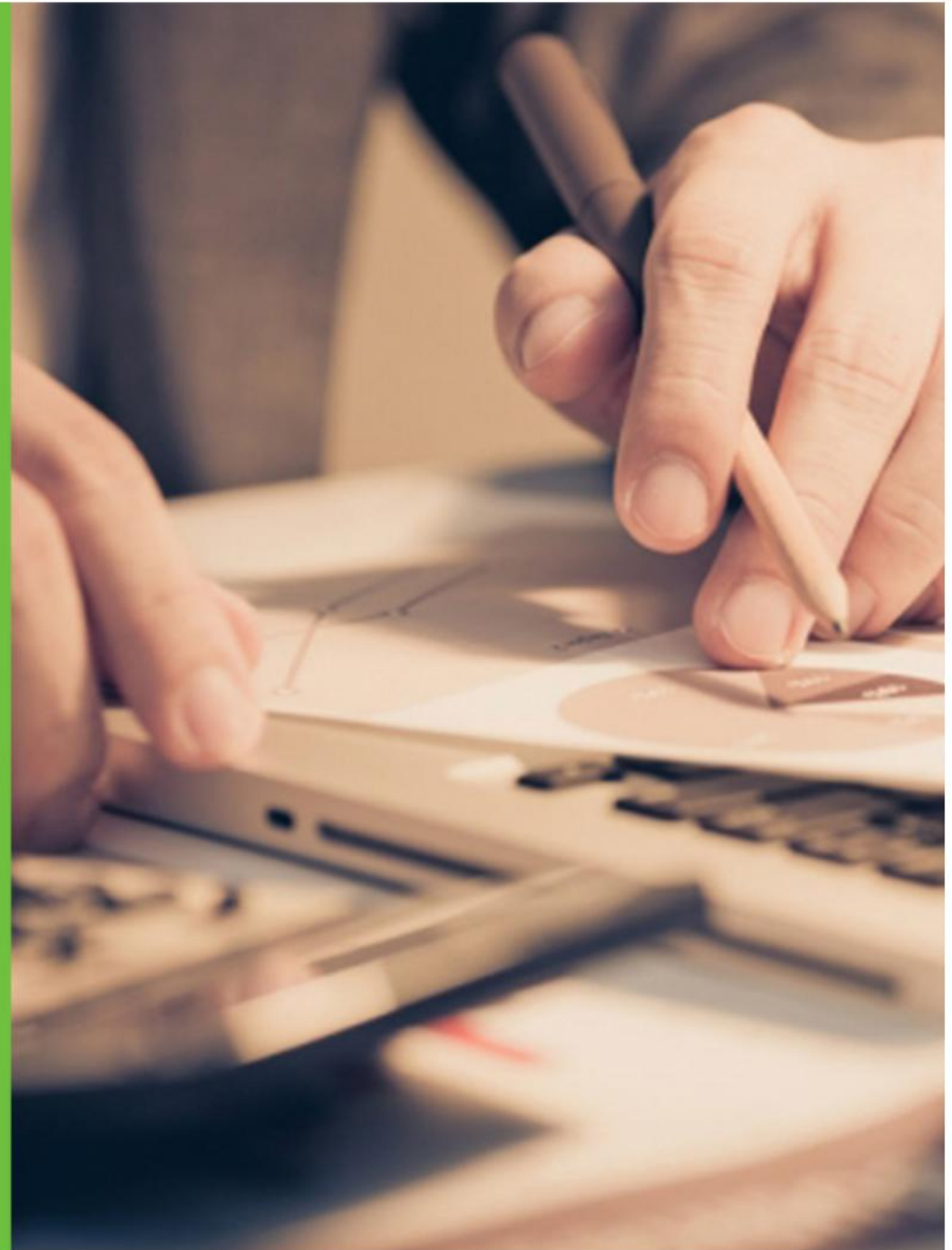
The HR consulting service provided exclusively by our team of professionals and experts in the industry, is designed to align simple, daily HR practices with the overall business operations. Apart from the recruitment and headhunting services, through this service we offer the tools and resources to create the constantly demanded 'value' of your organization and safeguard your company from HR related legal mishaps that could happen. We also offer tailor made HR services and the best practices available that are flexible with your operations whilst maintaining confidentiality and smoothness.

Your organization can be small, medium or large enterprise, we can assist you to identify the real needs of our service, develop a good action plan and facilitate changes to enhance the success.



# PAYROLL OUTSOURCING

Our service of payroll outsourcing, enables organizations to outsource their employee's payroll with the responsibility been borne by our professional experts, focused on accuracy and timeliness. Thus, enabling the organization to reach greater heights in performance by focusing on primary operations while save time and money. Our guaranteed confidentiality, comprehensive documentation coupled with safeguarded systems and backups will no doubt provide a stress free and cost effective payroll process.



# CONTACT US

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